

Beijing International Studies University

Enrollment Guide for International Students

(2024)

Founded in 1964, Beijing International Studies University (BISU) is a renowned institution of higher education of multi-disciplines, offering subjects and courses of philosophy, applied economics, Chinese language and literature, business administration, international and regional studies, etc., with foreign languages as its primary discipline and tourism as its specialized subject. It is an important base in China for the teaching and research of foreign languages, translation, tourism, economics and trade.

BISU enrolls an average of more than 1500 long-term and short-term international students from all over the world every year, including graduate, undergraduate, preparatory and advanced students. At present, there are more than 10,000 students at BISU.

BISU is located in Chaoyang District, Beijing, with the Central Business District (CBD) on its west and Beijing Municipal Administration Center (Tongzhou District) on its east. It boasts superior location, convenient transportation, and beautiful campus environment. Check out BISU official website for more information: www.bisu.edu.cn.

I. Programs and Length of Study

(I) Degree Programs

1. Bachelor Programs (four years)

Chinese Language, Teaching Chinese to Speakers of Other Languages, Chinese Language and Literature, Journalism, English, Business English, Russian, German, French, Italian, Spanish, Portuguese, Japanese, Korean, Arabic, Tourism Management, Hospitality Management, Event Economy and Management, Marketing, Financial Management, Financial Management (English Instruction), Finance, International Economics and Trade, Diplomacy, International Affairs and International Relations.

2. Master Programs (two years)

International Business, English Translation, English Interpretation, Russian Interpretation, Japanese Translation, Japanese Interpretation, French Interpretation, German Interpretation, Korean Interpretation, Spanish Interpretation, Arabic Interpretation, Tourism Management(English Instruction), Business Administration (MBA, English Instruction), Accounting (MPAcc, English Instruction), Modern China and City Development (English Instruction).

3. Master Programs (three years)

Linguistics and Applied Linguistics, Teaching Chinese to Speakers of Other Languages, Chinese Philology, Chinese

Ancient Literature, Chinese Contemporary Literature, Comparative Literature and World Literature, Foreign Linguistics and Applied Linguistics, English Language and Literature, Russian Language and Literature, French Language and Literature, German Language and Literature, Japanese Language and Literature, Spanish Language and Literature, Arabic Language and Literature, Asian-African Language and Literature (Korean), Translation Studies, Tourism Management, Hospitality Management, Event Management, Enterprise Management, Accounting, Finance, International Trade, International Cultural Trade.

(II) Non-Degree Programs

1. Preparatory Programs (more than one semester): Chinese Language and Specialized Chinese

The preparatory students are mainly taught by the School of International Education of Chinese Language. The training objective of the course is to enable students to reach the basic standard for entering the professional stage of learning in Chinese universities in terms of knowledge and ability of Chinese language, relevant professional knowledge and intercultural communication competence.

2. Chinese Language Programs (more than one semester): Chinese Language

Chinese language students are mainly taught by the School of International Education of Chinese Language. It is the teaching institution specialized in teaching international students. In addition to the undergraduate courses of Chinese Language (tourism oriented, economics and trade oriented, education oriented), it also trains and teaches Chinese language students. The courses include intensive reading, oral Chinese, listening, conversation, newspapers, audio-visual and other courses. As the first batch of HSK examination sites in Beijing, the School organizes HSK examinations five times a year (in April, May, June, October and December).

3. General Advanced Student Programs (more than one semester)

(See the bachelor programs of degree programs)

4. Senior Advanced Student Programs (more than one semester)

(See the master programs of degree programs)

5. Short-term Visiting Student Programs (less than one semester, more than 10 students)

Chinese learning classes can be offered at different times according to the needs of students. In addition, BISU regularly organizes Chinese learning classes during the summer vacation every year.

6. Bilingual (Chinese-English) Programs (short-term and long-term, more than 10 students)

Courses on Chinese Politics, Overview of Chinese Economic Situation, Chinese Foreign Trade and Investment, Chinese History and Society, Chinese Culture, and Chinese Tourism.

II. Application Qualifications and Requirements

(I) Degree Programs

1. Bachelor Programs (Chinese Language Program)

(1) Eligibility: Aged between 18-50 with good health and hold a senior high school graduation diploma at least.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, most recent academic certificate (senior high school students should provide proof of school attendance, and the original copy should be submitted for verification when registering), transcript, copy of the certificate of new HSK Test Level 3 or above (if there is no HSK Test Level 3 certificate, a Chinese learning certificate must be provided, and the student must pass the undergraduate entrance examination of the School of International Education of Chinese Language, including written and oral examinations), and 2 recent photos. Students transferred from another domestic university should provide a

copy of valid residence certificate and the certificate of the original university's consent to transfer.

(3) Application Deadline: May 31 (Autumn Semester)
November 30 (Spring Semester).

2. Bachelor Programs (Programs other than Chinese language)

(1) Eligibility: Aged between 18-50 with good health and hold a senior high school graduation diploma at least, and passing the professional basic examination and oral Chinese interview.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, most recent academic certificate (senior high school students should provide proof of school attendance, and the original copy should be submitted for verification when registering), transcript, copy of the certificate of new HSK Test Level 5 or above, and 2 recent photos.

(3) Language Requirements: Applicants who choose the English-taught courses are required to fulfill one of the following criteria: TOEFL (PBT) 550 / TOEFL (iBT) 80 / IELTS 6.0 or equivalent. Applicants from English speaking countries or last degree courses was taught in English are exempted from the above language requirements. Applicants from the partner institutions are exempted from the above language requirements with the letter of proof which equivalent to CEFR B2.

(4) Application Deadline: May 31 (Autumn Semester).

3. Master Program

(1) Eligibility: Aged between 18-50 with good health and hold bachelor's degree at least.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, university diploma and bachelor's degree certificate (undergraduates should provide proof of school attendance, and the original copy should be submitted for verification when registering), university course transcript, copy of certificate of the new HSK Test Level 5 or above, letters of recommendation from two professors, and 2 recent photos. Students transferred from another domestic university should provide a copy of valid residence certificate and the certificate of the original university's consent to transfer.

(3) Language Requirements: Applicants who choose the English-taught courses are required to fulfill one of the following criteria: TOEFL (PBT) 550 / TOEFL (iBT) 80 / IELTS 6.0 or equivalent. Applicants from English speaking countries or last degree courses was taught in English are exempted from the above language requirements. Applicants from the partner institutions are exempted from the above language requirements with the letter of proof which equivalent to CEFR B2.

(4) Application Deadline: May 31 (Autumn Semester).

(II) Non-degree Programs

1. Preparatory Program

(1) Eligibility: Aged between 18-50 with good health and hold senior high school graduation diploma at least.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, most recent academic certificate (senior high school students should provide proof of school attendance, and the original copy should be submitted for verification when registering), results of New HSK Test (students applying for admission in September should have HSK Level 1 to Level 2 language ability, and provide copies of relevant certificates; students applying for admission in March should have HSK Level 3 to Level 4 language ability, and provide copies of relevant certificates), and 2 recent photos.

(3) Application Deadline: May 31 (Autumn Semester)
November 30 (Spring Semester).

2. Chinese Language Program (Intensive Training of Chinese Language)

(1) Eligibility: Aged between 18-50 with good health and hold senior high school graduation diploma at least.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, most recent academic certificate (senior high school

students should provide proof of school attendance, and the original copy should be submitted for verification when registering), and 2 recent photos.

(3) Application Deadline: May 31 (Autumn Semester)
November 30 (Spring Semester).

3. General Advanced Student Program

(1) Eligibility: Aged between 18-50 with good health and hold a senior high school graduation diploma at least.

(2) Application Documents: *BISU International Student Application Form*, photocopy of passport or residence permit, resume, most recent academic certificate (senior high school students should provide proof of school attendance, and the original copy should be submitted for verification when registering), transcript, copy of certificate of the new HSK Test Level 4 or above, and 2 recent photos. Students transferred from another domestic university should provide a copy of valid residence certificate and the certificate of the original university's consent to transfer.

(3) Application Deadline: May 31 (Autumn Semester)
November 30 (Spring Semester).

4. Senior Advanced Student Program

(1) Eligibility: Aged between 18-50 with good health and hold a bachelor's degree at least.

(2) Application Documents: *BISU International Student Application Form*, copy of passport or residence permit, resume, most recent academic certificate (undergraduates should provide proof of school attendance, and the original copy should be submitted for verification when registering), transcript, copy of the new HSK Test Level 4 certificate or above, and 2 recent photos. Students transferred from another domestic university should provide a copy of valid residence certificate and the certificate of the original university's consent to transfer.

(3) Application Deadline: May 31 (Autumn Semester)
November 30 (Spring Semester).

5. Short-term Visiting Student Program

(1) Eligibility: Aged between 18-50 with good health.

(2) Time for Online Application: Short-term Chinese classes will be offered separately in summer vacation, and individuals can be accepted for short-term study during the study period.

(3) Application Documents: *BISU International Student Application Form*, copy of passport or residence permit, resume, and 2 recent photos.

(4) Teaching schedule: 15 class hours per week for short-term classes in summer vacation (9:00-11:25 from Monday to Friday, free time in the afternoon and on weekends).

(5) Courses: intensive reading, extensive reading, oral Chinese, audio-visual course, writing, grammar, Chinese painting.

The above courses include introductory class, junior class, intermediate class, and advanced class.

III. Application and enrollment process

(I) Application

1. BISU adopts an online application procedure. Applicants can register and log into the BISU International Student Service System (<http://apply.bisu.edu.cn/>) for application.

2. Time for Online Application: March 1 to May 31, 2024 (Autumn Semester), September 1 to November 30, 2024 (Spring Semester). The application language is Chinese or English.

3. Applicants must fill in real, accurate, complete and valid information on the system. Applicants should be responsible for all consequences and responsibilities arising from incorrect, omitted, false or invalid information that affect the enrollment and admission.

4. In addition to filling in the online information, applicants shall also upload the attachment materials as required. The attachments should be color-scanned copies, and the originals should be kept for verification. If the application materials are not in Chinese or English, a Chinese or English translation must be attached.

(II) Review

BISU will review the application materials, organize entrance examinations or interviews depending on different

programs, and admit the best candidates according to the evaluation results.

During the period of review, applicants can log in BISU International Student Service System for application update, progress and relevant notices.

It will take about 15 working days to review the material.

(III) Admission

After review, BISU will send the *Visa Application Form for Study in China* (JW202/JW201) and the *Admission Notice* of BISU before January 31 (Spring Semester) or July 31 (Autumn Semester).

Applicants shall apply for "X1" or "X2" visa at Chinese Embassy/Consulate abroad with the *Visa Application Form*, *Admission Notice* and *Health Examination Report*.

(IV) Registration

New students shall register within the time specified in the *Admission Notice*. Those who fail to register within the time limit and give proper reasons shall be considered as dropouts automatically.

Before registering, the students should contact the school to apply for the specific arrival time, and confirm the arrival date and relevant requirements with the school.

When registering at the university, please bring the *Admission Notice*, the *Visa Application Form for Study in China*

(JW201/202 form), the original application materials and five 2-inch white background ID photos. If you have had a physical examination at your home country, please also bring all the original physical examination records.

(V) Review

BISU will review students' admission eligibility upon and after the registration. If the review proves that the admission letter, candidate information and other certifying materials held by the student are inconsistent with the actual information, or there are fraud, malpractice and other illegal circumstances, the student will be determined as unqualified, and his/her admission or the student status obtained will be canceled.

IV. Time of admission

The academic year is divided into spring and autumn semesters. Autumn semester is generally from September to January of the next year, while spring semester is generally from March to July. The specific dates are subject to BISU academic calendar.

V. Health examination

According to the relevant regulations of the Chinese government, international students who will study in China for over half a year need to submit a standard health examination form (available at Chinese Embassy/ consulate abroad), and the university will submit the forms to the designated hospital for

review. Those who pass the review will pay 60 yuan as the review fee; those who fail to pass the review will be subject to supplementary examination at their own costs.

Students who do not have health examination in their own countries will be organized by BISU to go to the designated hospital for examination after arriving in China, and the cost (about 400 yuan) will be borne by the students.

VI. Insurance

According to the relevant rules of the Chinese government, international students are supposed to buy medical insurance when they stay in China. New students are required to buy Accident Insurance and Hospitalization Insurance when registering for admission. The insurance premium reference: 400 yuan per person for six months, 800 yuan per person for a year,

VII. Charge standards (RMB)

(I) Tuition fees

1. Degree Programs (long-term students)

Application fee: 800 yuan

Program Categories	Tuition Fee/Academic Year	Note
Bachelor Programs	20,000 yuan/academic year (Financial Management, English Instruction) 22,000 yuan/ academic year	School begins in September every year (Chinese Language Program accepts

	(Other Programs)	transferred students in March every year)
Master Programs	27,000 yuan/ academic year (Chinese Instruction) 30,000 yuan/ academic year (English Instruction)	School begins in September every year

2. Non-degree Programs (long-term students, i.e. one semester or more)

Application fee: 800 yuan

Program Categories	Tuition Fee/Academic Year	Note
Preparatory Program	25,600 yuan/ academic year	School begins in March and September every year
Chinese Language Student Program	19,400 yuan/ academic year	School begins in March and September every year
Chinese Language Intensive Training Program	25,600 yuan/ academic year	School begins in March and September every year
General Advanced Student Program	19,400 yuan/ academic year	School begins in March and September every year

Senior Advanced Student Program	25,600 yuan/ academic year	School begins in March and September every year
---------------------------------	----------------------------	---

3. Non-degree Programs (short-term visiting student programs, i.e. less than one semester)

Application fee: 400 yuan

Program Categories	Tuition Fee/Academic Year	Note
Short-term study for 4 weeks	3,000 yuan	July-August every year
Short-term study for 3 weeks	2,500 yuan	July-August every year
Short-term study for 2 weeks	2,000 yuan	July-August every year
Short-term study for 1 weeks	1,000 yuan	July-August every year

Note: the tuition and accommodation fees for special culture studies program are subject to the training programs. Travel costs depend on specific tour itineraries.

(II) Accommodation fee and facilities

Apartment	Rate for Double Room	Room Facilities
-----------	----------------------	-----------------

	Long-term Students	Short-term Visiting Student Programs	
Apartment No.2 Building A	16,900 yuan/ academic year/person/bed	65 yuan/ day/bed	bed, bedside table, desk, bedding, air conditioner, toilet (with 24h hot water shower)
Apartment No.2 Building B	16,900 yuan/ academic year/person/bed	65 yuan/ day/bed	bed, bedside table, desk, bedding, air conditioner, toilet (with 24h hot water shower)
Apartment No.2 Building C	9,000 yuan/ academic year/person/bed	35 yuan/ day/bed	bed, bedside table, desk, bedding, air conditioner
Qinxue Apartment	10,400 yuan/ academic year/person/bed	40 yuan/ day/bed	bed, bedside table, desk, bedding, air conditioner

Note:

1. Both Apartment No.2 and Qinxue Apartment have a public kitchen and a public washroom (with washing machine and dryer);

2. Apartment room deposit is 500 yuan/person. If the equipment in the room is not damaged when the student checks out, the room deposit will be returned to the student;

3. This apartment information table is only for the reference of international students, and the specific room allocation will be uniformly arranged by BISU during registration of new students;

4. 100 kilowatt-hours of free electricity will be provided for each room of the international student apartment every month for daily life and study, and the expenses for excess part should be borne by the students;

5. If you pay the accommodation fee in advance, the accommodation fee during the winter and summer vacations can be exempted. The specific policy is subject to the regulations of the International Student Apartment Management Center.

VIII. Payment methods

Applicants can transfer the application fee, tuition and accommodation fee to the following bank account:

Beneficiary: Beijing International Studies University

Beneficiary bank: The Agricultural Bank of China Beijing Branch, Ding Fu Zhuang Sub-Branch, Beijing P.R. China

Account No: 11 0433 0104 000 3700

Swift: ABOCCNBJ010

AC Account: 65501-9000

Banking office code: 474

Note:

1. Unless in special circumstances, those who fail to pay tuition and accommodation fees within ten days after registration shall pay an additional 5% overdue fine.

2. Please consider the impact of daily exchange rate changes, international bank transfer charges and other factors on the final amount of actual tuition paid, and ensure that the amount of actual tuition paid is equal to the RMB amount of tuition required by the university, and the difference caused by swap shall be borne by the students.

3. When new students enter the university, the university can handle residence application procedures for them on their behalf, and the agency fees and visa fees shall be borne by the students.

4. The application fee is not refundable; the tuition and accommodation fee are also not refundable if not attributable to the university.

IX. Scholarships

(I) Chinese Government Scholarship

In order to enhance the understanding and friendship between the Chinese and people from all around the world, and to further the communication and collaboration in different areas,

the Chinese government launches a new scholarship program, supporting excellent students, faculties, and scholars worldwide to enter top universities in China to study or conduct research. The China's Ministry of Education entrusts the Chinese Scholarship Fund Management Committee to be responsible for the enrollment and management of the Chinese Government Scholarship. The scholarship is divided into full scholarship and partial scholarship. The full scholarship will subsidize tuition, accommodation fee, living expenses, and comprehensive medical insurance premiums, while the partial scholarship only subsidizes one or more of them. The full scholarship covers tuition, on-campus housing, living expenses and comprehensive medical insurance etc.; on the other hand, the partial scholarship covers one or more of the costs listed above.

BISU is one of receiving institutions of the Chinese Government Scholarship, there are currently over 200 students benefiting from the Chinese Government Scholarship, including the Bilateral Program, "High-level Graduate Students" Scholarship Program, "Silk Road" Program, "China-Africa Universities 20+20 Cooperation Plan" Program and, etc.

Application process:

1. Bilateral Program. The students should contact Chinese Embassy/Consulate abroad to apply for the scholarships. The contact information of Chinese Embassy/Consulate abroad can be

found on the website of the Ministry of Foreign Affairs of China (<https://www.fmprc.gov.cn/>).

2. "High-level Graduate Students" Program. The students should send emails to our designated email (study@bisu.edu.cn) to apply for the scholarships.

3. "Silk Road" Program. The students should send emails to our designated email (study@bisu.edu.cn) to apply for the scholarships.

4. "China-Africa Universities 20+20 Cooperation Plan" Program. The students should send emails to our designated email (study@bisu.edu.cn) to apply for the scholarships.

(II) International Chinese Language Teachers Scholarship

For the purpose of satisfying the growing demand of the international community for Chinese language teachers and facilitating Chinese language education in other countries, and help the growth of international Chinese language education talents, the Center for Language Education and Cooperation of the Ministry of Education has set up the International Chinese Language Teachers Scholarship to focus on training qualified overseas Chinese teachers.

Confucius Institutes, independently operated Confucius Classrooms, certain HSK test centers, Chinese language (education) departments of foreign universities, professional

associations for Chinese language instruction of other countries, Chinese embassies (consulates) abroad (collectively "recommending institutions") may recommend outstanding students and currently-employed Chinese language teachers to study International Chinese Language Education or related programs in Chinese universities and colleges.

Application: For the specific application method of the scholarship, see the website of International Chinese Language Teachers Scholarship (<http://cis.chinese.cn/>).

(III) Beijing Government Scholarship

The Beijing Government Scholarship is a tuition scholarship sponsored by the Beijing Municipal Government for outstanding foreign students studying in Beijing. The scholarship is divided into full tuition and partial tuition, both of which need to be applied for by semester. Both undergraduate and graduate students of Beijing International Studies University can apply for this scholarship.

Application: The students should send emails to our designated email (study@bisu.edu.cn) to apply for the scholarships.

(IV) BISU Scholarship

In order to attract outstanding international students to study at BISU, improve the education quality of international students, and enhance the international influence of our university, Beijing

International Studies University has set up the "BISU Scholarship".

BISU Scholarship is mainly used to pay for the accommodation fees of international students.

1. Eligibility:

(1) The scholarship will focus on international students with financial difficulties;

(2) The scholarship will focus on supporting the international students from countries along the "Belt and Road" route;

(3) More scholarship will be moderately granted to international students with excellent performance;

(4) International students who have been granted with the Chinese Government Scholarship or the International Chinese Language Teachers Scholarship, and those who are in the middle of suspension cannot apply for the scholarship.

2. Application: The students should send emails to our designated email (study@bisu.edu.cn) to apply for the scholarship.

X. Contact Information

If you want to apply for studying at BISU, please contact our International Exchange and Cooperation Office.

Address: Room 102, Mingde Building, No. 1, Dingfuzhuang Nanli, Chaoyang District, Beijing, China

Postal Code: 100024

Contact person: Ms. Nie

Tel: 86-10-65778827

Fax: 86-10-65762520

E-mail: study@bisu.edu.cn